Zoom Best Practices for IHS Programs

Please review the following guidelines for participation in IHS online events. If you have any questions or concerns, please reach out to your program director.

1. Ensure your display name is your first and last name. You can edit this once you've entered the meeting.

2. All participants are expected to join IHS events using a device with video and audio capability. Participants are encouraged to turn on their webcams during active discussion. As such, we ask that you join the event from a laptop or desktop computer for the best program experience.

3. Ensure you are in a well-lighted area and be mindful of the background that may be visible to others when your webcam is active.

4. Keep your microphone muted unless you are speaking. We recommend using a headset with a microphone to ensure the best audio quality for both you and your fellow participants.

5. We understand that some distractions are unavoidable, especially if you are joining the online event from your home or another shared space, however, we ask that participants join from a private and quiet area, whenever possible.

6. If you experience Wi-Fi issues, we recommend connecting an ethernet cable if you have one. We will have a dial-in option available as a backup but only in case of internet failure.

7. If you have any technical issues or questions during an event, an IHS staff member will be online and available to assist you.

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